

# HOTEL RESERVATION FORM

**TRAVEX S.A.**

This form must be completed in BLOCK CAPITALS and ideally returned by fax or email at your **earliest** convenience to

Parvis de la Trinité, 8  
 B-1050 Brussels  
 VAT : BE 0414.435.171

**Telephone:**  
**00 32 2 533 20 44**  
**Fax:**  
**00 32 2 537 75 88**  
**Email:**  
**d.cochez@travex-travel.be**

Dr / Mr / Mrs / Ms Family name .....  
 First name .....

**INVOICING DETAILS**

Hospital / Company (if applicable) .....  
 Department (if applicable) ..... V.A.T. # (if applicable).....  
 Address .....  
 Postal code ..... City ..... Country .....  
 Phone ..... Fax .....  
 Email ..... @ .....

**HOTEL BOOKING**

All the listed rates are in € and *include* breakfast, hotel taxes and service

1<sup>st</sup> hotel choice : ..... 2<sup>nd</sup> choice ..... 3<sup>rd</sup> choice .....

Single       Double / Twin      Number of room nights: .....

**ARRIVAL DATE** ..... **Sept.** 2020       Late arrival (after 18.00)

**DEPARTURE DATE** ..... **Sept.** 2020       Non-smoking room

Payment calculation:  
 1<sup>st</sup> choice hotel rate : .....€ + 3% (handling fee) .....€ x .....nights = Total to be paid .....€

**PAYMENT**

Please indicate your payment method

- The amount will be paid by bank transfer **to Travex** Congres, Account # 068-2341578-25 at the Belfius Bank, Rue de l'Amazone 1 at 1050 Brussels – Belgium (max. 30 days after issue of the invoice).  
**SWIFT: GKCCBEBB – IBAN: BE70-0682-3415-7825**
- VISA / MASTER** : Please email me the confirmation/invoice together with the email from Europabank with a secured web link for prepayment. The hotel voucher is emailed upon confirmation of the transaction
- AMERICAN EXPRESS** : please charge the following credit card and all costs related to my hotel booking and email me the confirmation / invoice and hotel voucher.
  - American Express

N° 

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Cardholder's name: .....  
 Expiry date : \_\_\_\_\_ Card Verification code : \_\_\_\_\_ 4 digits above card n° for Amex card

By returning this form to Travex, you certify having read the terms and conditions of your hotel reservation as well as the cancellation clauses which you accept without any restriction (conditions on [www.travexcongress.be/isicem2020/conditions](http://www.travexcongress.be/isicem2020/conditions)).

Signature ..... Date.....